NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES AND NARCOTICS, ZONAL CAMPUS, KANPUR

ANNUAL TRAINING CALENDER FOR 2021-2022

SI. No.	TITLE OF PROGRAMME	Course Under	Level of Participants (Group)	Duration of Training	No. of course per year	Total Training Days	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	JAN	FEB	MAR
1	Administration, Establishment and Accounts	Administration	B &. C	3	2	6							11-13					21-23
2	Casual Labourers With Temporary Status	Administration	D	10	1	10								8-22				
3	Course for Retiring Officers	Administration	A, B & C	2	1	2	22-23											
4	Establishment & Vigilance	Administration	А	2	1	2								25-26				
5	Hindi-Official Language	Administration	A, B & C	2	1	2							28-29					
6	Induction Course for Newly Recruited / Promoted Inspectors	Administration	В	70	1	70		0	03 May - 11 August									
7	Induction Course for Newly Recruited/Promoted Tax Assistants (TA)	Administration	С	10	1	10									6-17			
8	Mandatory Training for Executive Assistants for promotion to the grade of Administrative Officer (On requirement)	Administration	С	15	1	15						6-24						
9	Mandatory Training for Inspector for promotion to the grade of Superintendent (On requirement)	Administration	В	15	1	15										03-21		
10	Mid Career Training Programme (MCTP) for likely to be promoted in all Groups	Administration	B &. C	5	1	5	26-30											
11	Orientation Programme for Newly Promoted Group-'A' Officers	Administration	А	5	1	5									20-24			
12	Right to Information Act,2005	Administration	A, B & C	1	1	1						28						
13	Vigilance Matters	Administration	A, B & C	2	1	2						27-28						
14	Anti Smuggling - Intelligence, Investigation & Prosecution	CUSTOMS	В	1	2	2	15											28
15	Customs Valuation & Baggage Clearance	CUSTOMS	В	1	2	2	16											29
16	Green Customs & Related Matters	CUSTOMS	A & B	1	1	1						30						
17	Intellecutal Property Rights (IPRs)	CUSTOMS	A & B	1	1	1								1				
18	Refresher Courses for Customs Officers joining Customs (Preventive/LCS/Airport)	CUSTOMS	В	5	1	5		<u> </u>			23-27							
19	Trade facilitation - Audit in Customs	CUSTOMS	A & B	1	1	1		<u> </u>										16

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20	Trade facilitation - Risk Management and Post Clearance Audit	CUSTOMS	A & B	1	1	1											4	
21	Trade facilitation Agreement (Workshop / Seminar)	CUSTOMS	A & B	1	1	1											2	
22	Training Programme for Customs K9	CUSTOMS	A & B	1	1	1						29						
23	CBEC GST IT Back-end refresher training	GST	A & B	2	3	6						2-3			2-3			3-4
24	Drafting of Show Cause Notice	GST	В	1	2	2							22			28		
25	Goods & Service Tax (GST) - Refresher Course	GST	A & B	2	2	4					16-17						7-8	
26	GST Audit	GST	A & B	4	3	12	6-9						5-8				14-17	
27	GST E-Way Bill Systems	GST	A & B	1	2	2					18						9	
28	Offence & Penalties, Detention, Confiscation of Goods and Coveyances and Compuding of Offences	GST	В	1	1	1												10-11
29	Provisions of Inspection, Search & Seizure in GST	GST	В	2	2	4							21-22			27-28		
30	Settlement of ITC Refund Claims	GST	В	1	2	2									27			14
31	Cyber Security, Cyber Forensic & Digital Evidence	IT	A & B	1	1	1								-	30			
32	Data Analytics for Group-'B' Officers- (MOU- IIT)	IT	В		3	5	13						25-26				24-25	
33	Core-Cometency - GST Invoice	OTHERS	A, B & C	1	1	1							1					
34	Core-Cometency - Narcotics	OTHERS	A, B & C	1	1	1										24		
35	Core-Cometency - Search & Seizure	OTHERS	A, B & C	2	1	2								29-30				
36	Gender Sensitization	OTHERS	A, B & C	1	2	2							18				11	
37	Soft Skills: Body Language, Communication, Time, Stress Management and Leadership.	OTHERS	A, B & C	2	1	2											21-22	
	TOTAL			177	52	207		1						8				